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Exhibitor Meeting Suites



106th AAOMS Annual Meeting,
Scientific Sessions and Exhibition
Orange County Convention Center
Orlando, Fla.
Sept. 9 – 14

AAOMS.org/ExhibitorsAnnualMeeting2024

Application deadline: Aug. 2

Due to space constraints, the 2024 Annual Meeting will have limited meeting rooms available during the day at contracted hotels. As a result, show floor meeting suites that are more cost-effective are available for exhibitors, and packages have been created to provide “move-in ready” space and make the planning process easier.

Meeting suites can accommodate activities such as:

- Staff meetings
- Business meetings
- Hospitality suite
- VIP demos
- Lunches in a more private area off the main show floor

Additional Information

Custom-built, hard wall, 20'x20' and 30'x30' meeting suites are available on the show floor for rental by exhibiting companies.

Suites are rented from Wednesday, Sept. 11, through Saturday, Sept. 14, allowing exhibitors four-day access to their meeting suites during show hours. Access during non-show hours will be permitted as long as a schedule is provided to AAOMS Exhibits Staff for approval prior to the Annual Meeting. All persons accessing the suites must be badged appropriately.

STAFF-ONLY EVENTS: Staff-only events may be offered at any time during show hours. Staff-only events also will be permitted during non-show hours if a schedule is provided to the AAOMS Exhibit Staff for approval by Aug. 23.

Note: On Wednesday, Sept. 11, staff-only events are the only type of events permitted in the meeting suites.

ATTENDEE-INVITED EVENTS: Exhibitors may utilize the meeting suites during show hours only to accommodate business meetings and VIP demos for attendees in order to create a more private setting. Exhibition dates and hours are:

- Thursday, Sept. 12 8:30 a.m. – 5 p.m.
- Friday, Sept. 13 8:30 a.m. – 5 p.m.
- Saturday, Sept. 14 8:30 a.m. – noon

There are a limited number of meeting suites available around the perimeter of the hall. Suites will be assigned in the order completed applications are received by AAOMS.

Package Options



Package 1 – 20'x20' Unfurnished

The rental cost for the show floor suite is \$4,250. Included in the price of the suite rental is:

- Construction of the 20'x20' suite by GES
- 8'-high hard walls with standard panels and locking door
- Carpet
- Sign with company name and logo

Package 2 – 20'x20' Furnished

The rental cost for the show floor suite is \$6,250. Included in the price of the suite rental is:

- Construction of the 20'x20' suite by GES
- 8'-high hard walls with standard panels and locking door
- Carpet
- Sign with company name and logo
- One 6' conference table
- One 6' skirted table (for food and beverage)
- Six contemporary side chairs
- One wastebasket
- One 5A electrical power drop

Package 3 – 30'x30' Unfurnished

The rental cost for the show floor suite is \$5,250. Included in the price of the suite rental is:

- Construction of the 30'x30' suite by GES
- 8'-high hard walls with standard panels and locking door
- Carpet
- Sign with company name and logo

Package 4 – 30'x30' Furnished

The rental cost for the show floor suite is \$8,250. Included in the price of the suite rental is:

- Construction of the 30'x30' suite by GES
- 8'-high hard walls with standard panels and locking door
- Carpet
- Sign with company name and logo
- One 6' conference table
- One 6' skirted table (for food and beverage)
- Six contemporary side chairs
- One wastebasket
- One 5A electrical power drop

Note: Any additions or changes to the package options are the responsibility of the exhibitor in terms of cost and coordination with GES. Exhibitor regulations apply to all exhibitor show floor suites.

Exhibitor Meeting Suites Application



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Exhibitor Information

Exhibiting Company Name _____ Booth Number _____

Contact Name _____ Title _____

Phone _____ Email _____

Onsite Contact Name _____

Onsite Contact Cell Phone _____ Onsite Contact Email _____

Package Selection(s) _____

Authorization

I am an authorized representative of the company named with the full power and authority to sign and deliver this application. The company listed on this application agrees to comply with all policies, rules, terms, conditions and regulations set forth by AAOMS. The application deadline is Aug. 2. Invoices for the Meeting Suite(s) will be sent upon receipt of application. Balance is due upon receipt of invoice.

Signature _____

Questions?

Contact AAOMS exhibits staff at exhibitor@aaoms.org.

Email completed application to exhibitor@aaoms.org.

Payments

Payment is due upon receipt of invoice.